

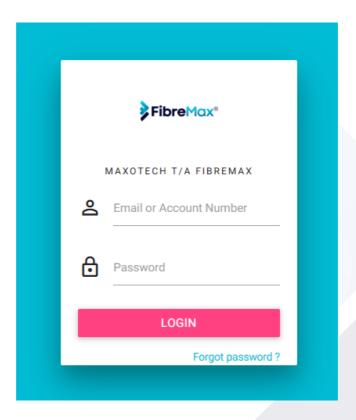
# Making a Payment

The FibreMax® Online Portal lets you manage your services, view invoices, and update your account details – all in one place.

### Log in:

Use the email address and password you registered with FibreMax.

- 1. Go to <a href="https://fibremax.au/">https://fibremax.au/</a> in your web browser.
- 2. At the top of the page, click My Account.



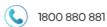
3. Enter your email address and password, then click Login.

# Forgotten your password?

Click Forgot Password? on the login page. You'll receive an email with reset instructions.

Follow the link in the email.

Create a new password and log back in.





## Make a Payment:

- 1. In the menu, click **Accounting**.
- 2. Select Make Payment.
- 3. Enter the **Amount to Pay**.
- 4. Choose Direct Debit under Payment Method.
- 5. Enter your Credit Card detail.
- 6. Click the Pay Now button.

### **Important:**

Wait for the system to respond - Do not click the <u>Pay Now</u> button more than once - this will create duplicate payments.

7. Once your payment is successful, you'll receive a Payment Receipt, and the transaction will appear in your account history.

## **Payment Receipt**

Recipt Number: # 232056

Invoice Number: # 412515

Date Paid: 2025-08-18 14:52:51

Total Amount Paid: \$1.00

Paid By: Ezidebit

\*\* This Interim Online Receipt is an acknowledgement of payment for your tax invoice # and is issued subject to normal banking clearances and processes this charge may not be processed to your card for up to 3 working days \*\*





