

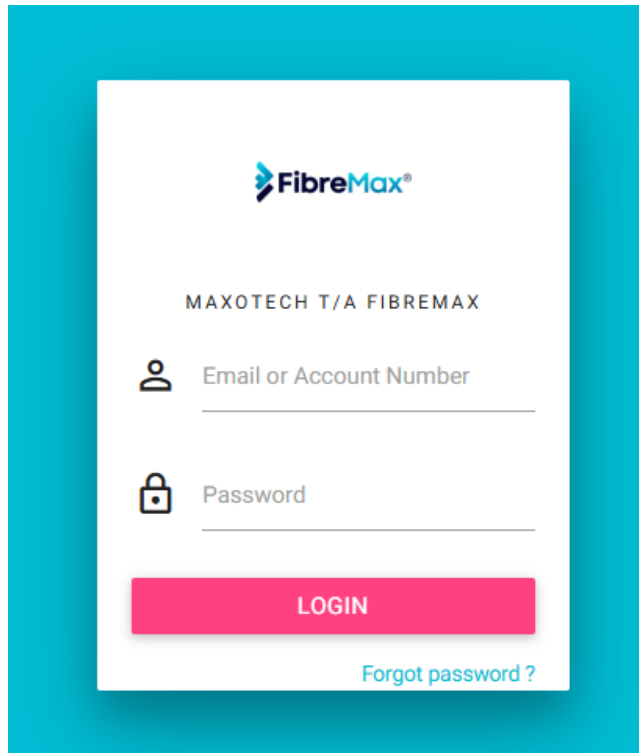
## Downloading Your Invoices

The FibreMax<sup>®</sup> Online Portal lets you manage your services, view invoices, and update your account details – all in one place.

### Log in:

Use the email address and password you registered with FibreMax.

1. Go to <https://fibremax.au/> in your web browser.
2. At the top of the page, click [My Account](#).



The screenshot shows the FibreMax login page. At the top is the FibreMax logo. Below it is the text "MAXOTECH T/A FIBREMAX". There are two input fields: "Email or Account Number" with a person icon and "Password" with a lock icon. A pink "LOGIN" button is at the bottom, and a "Forgot password?" link is below it.

3. Enter your email address and password, then click Login.

### Forgotten your password?

Click [Forgot Password?](#) on the login page. You'll receive an email with reset instructions.



Follow the link in the email.  
Create a new password and log back in.

### Download your invoices:

1. In the menu, click **Accounting**.
2. Select **List Accounts**.
3. A list of all your invoices will appear. Click **Download** next to the invoice number you need.

**Tip:** Save your invoices to a dedicated folder on your computer so you can find them quickly later.

### Once downloaded, you can:

- Store invoices for your records
- Forward them to your accounts department
- Keep track of payments and due dates

